

**VILLAGE CENTER COMMUNITY PLAN (VCCP)
MINUTES December 13, 2010 at 7:00 pm - Kahler Hall**

11th Meeting of VCCP Committee

Committee Members in Attendance:

- Cynthia Coyle
- Chiara D'Amore
- Linda Hutchison
- Ryan Knapp

Others in Attendance:

- Wendy Tzucker
- Debbie Nix

Administrative:

- The Committee Charter draft was reviewed and changes were suggested. A final copy will be submitted to the village board for their approval at the January 4, 2010 village board meeting.
- Goals, objectives and Mission Statement were reviewed.

Discussion:

- The timing of the community engagement meeting was discussed. It was decided to move that meeting to Saturday, March 26, 2011 from 10AM to 11:30AM.
- Meeting with the Merchants on February 8 from 6 – 7, dinner included. Cynthia Coyle and Linda Hutchison will develop the invitation in a "Save the Date" format. Members will hand deliver the invitations to the merchants and solicit any agenda items from the merchants during the week of January 3-10. Reminder notices will follow at the end of January.

Action Items:

- Wendy Tzucker will develop a merchant and stakeholder contact list.
- Chiara D'Amore will develop a template to be used when members speak to the merchants.
- Cindy Coyle and Linda Hutchison will work on invitations and flyers for the merchants.
- Debbie Nix and Wendy Tzucker will create a "champions list."

Meeting Adjourned: 8:10pm

Next Meeting: MONDAY, January 11, 2011 at 7:00pm.